

DESBOROUGH BOWLING CLUB

MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD ON WEDNESDAY 22ND JUNE 2022 at 10:00AM

PRESENT: John Bucknell (President and Chair)
Roger Wyatt (General Secretary)
Jaz Notay (Treasurer)
Mark Essex
Paul Patel
Bruce Adams
Mike Whittingham (Deputy President)
Maureen O'Reilly
Jacinta Monteiro
Brian Harris
Mark Peachey
John Davis
Geoff Lofthouse

1.0 Welcome

1.1 John Bucknell welcomed members present.

2.0 Apology for Absence

2.1 None - all present

3.0 Reports from: -

3.1 Indoor Section

3.1.1 The new "Honours Boards" using typed text and display cabinets, are now nearing completion and we shall be ordering the new display cabinets next week, with installation hopefully, by the second week in July.

3.2 Outdoor Section

3.2.1 It was again noted there were still problems getting some outdoor clubs to play in home friendly fixtures at Desborough. In some instances, there seems to be a reluctance to pay for a post-match meal. It was agreed that we would continue with our policy of providing a meal at a cost of £8.00 and expect any visitors to comply with our decision. Likewise, when we go away, we will comply with the away club's "rules".

3.2.2 With the latest cancellation of the mid-week match against Wokingham it was agreed that we would review the continuance of mid-week matches and decide as to whether in future we offer weekend dates for these fixtures.

3.2.3 Match sheets and other relevant notices are now displayed immediately adjacent to the green exit door leading to the stairs on the main route to the green. This is a trial and, if successful, we will fix a more permanent notice board.

3.2.4 As part of the BE sponsored "Bowls Big Weekend", DBC held an "Open Day" on Saturday 28th May 2022. The advent was poorly attended.

3.2.5 The Malaysian National team are proposing using DBC for part of their preparation for the Commonwealth Games this summer. We understand they will be arriving in the UK on the 4th of July and

DESBOROUGH BOWLING CLUB

will then arrive at DBC on the 14th of July. We are arranging some friendly practice matches for them with the first being versus Gerrards X.

3.2.6 The Amy Rose Regional Final, between the Counties of Surrey, Kent and Hants, is to be held at DBC on Sunday 3rd July.

All members to be notified as to the event and encouraged to come along to watch.

3.2.7 The annual "Away Day" to Poole Park is arranged for Wednesday 29th June. DBC are taking 5 rinks + 3 triples plus 6 spectators.

4.0 Minutes of the last Management Meeting held on 17th May 2022

4.1 The minutes of the last meeting were approved on a proposal from John Davis, seconded by Brian Harris and duly signed by the Club President as being a true record of those meetings.

5.0 Matters Arising from the last Management Meetings held on 17th May 2022

5.6 *The proposal for the Club to adopt a new "modern" style of bowls shirt for Desborough, for use of those members selected to play in the National Competitions, has been agreed and approval of the design has now been received from both BE and EIBA.*

5.7 *We have now agreed with 3 sponsors to sponsor the club in exchange for their names being displayed on our new shirts. Their company logos have been added to the shirt design by the chosen supplier Aceit. Delivery of the shirts is anticipated to be 6 weeks from order. It is expected that the initial order will be for circa 50 shirts/pants (£30.00 each TBC by supplier). When received the shirts/shorts will be available for purchase by the playing members with a small number of "loan" items retained in stock.*

6.0 General Secretary's Report

The following items are noted:

6.1 Generally

6.1.1 Income from Indoor Green Fees has reduced significantly although the organized roll-ups on Mondays and Wednesdays are now attracting 15 to 20 members.

6.1.2 Commercial Revenue has increased with bookings back to pre-Covid levels.

6.1.3 The monthly plan/rota of volunteer tasks has continued, making use of those members who had volunteered to help.

6.1.4 As part of the Queen's Platinum celebrations, the Club held their own celebration to mark the occasion – A Jubilee Bowls match and Barbeque on Thursday 2nd June. This was well supported with 60 playing members and 20 spectators, BBQ only. The catering was excellent, the weather fine and all had a great day.

6.1.5 The Outdoor Friday Club started of the 13th of May.

6.1.6 Purchase of the new approved Club kit is estimated at an initial cost of £1,500. We have now agreed with sponsors to include their logos on the new shirts in exchange for sponsorship of Shanly Homes £700, The Mortgage Company £500, and A-Plan Insurance £300.

DESBOROUGH BOWLING CLUB

6.1.7 Now awaiting the information regarding the sizes required (S, M, L XL etc.) for both the Men (Mark Essex) and the Ladies (Mary Price) and a formal design for the new shirts, to include the sponsor's logos.

6.1.8 An Open day was held on Saturday 28th May as part of the Bowls "Big Weekend". The attendance was poor with only 15 visitors however the club member support on the day was excellent. On reflection we believe the date chosen by BE was affected by school half term holidays and other Jubilee events.

6.1.9 A new 6-week coaching program is now planned to commence on Monday 13th June starting at 6:30pm (check-in at 6:15pm). These sessions are primarily aimed at the potential new members and to date we are anticipating 15 at the first session.

6.1.10 Club membership has increased over the last month with the membership categories as follows:

Full Member	134
Indoor Member	423
All Year Indoor Member	48
Social Member	40
Junior	0
Life Member	10
Total	655

6.2 Financial

6.2.1 The completion of the Club's historical Corporation Tax /VAT submissions, in relation to the last 4 years accounts, are now being finalised by Ellora.

6.2.2 The transition of services from Wilson Partners to Ellora has now been completed.

6.2.3 When we have settled the outstanding issues, completed the tax returns, and agreed the latest audited annual accounts then we will report to the next Annual General Meeting (November 2022) and advise members accordingly. At this meeting we will also table any amendments to the Constitution, as may be required, to regularise the Club's legal status (non-profit making) going forwards.

6.2.4 The general increase in ALL costs relating to Utility charges, food and beverage and inflationary service costs have resulted in a projected increase in costs for the Club. A recommendation of any changes in Annual Subs, Green Fees etc. required to off-set these additional costs, to be tabled at the July Finance and Management Committees, ready for inclusion in the General Secretary's letter to members to be issued in August.

6.2.5 The cost of coach hire has risen dramatically over the last few months. The coach hire for Southampton was £490 and Poole Park (Away day) is £595. It is recommended that we review our policy regarding future coach hire with a possible alternative being car share.

6.3 Social Events Programme

We have had a Jubilee Bowls event and a Bingo Night since the last meeting. The Bingo made a profit of £311.00 and the Jubilee Bowls £423 (both excluding bar profits). The next event is Bingo on the 24th of June followed by a BBQ on August Bank Holiday – planned BBQ dates of 16th July and 14th August have been cancelled.

DESBOROUGH BOWLING CLUB

7.0 Treasurer's Report

7.1 The Treasurer, Jasbir Notay (Jaz), confirmed the transfer of the Club's accounting/ bookkeeping from Wilson Partners to Ellora Ltd had been completed.

7.2 Jaz confirmed the current priority task, to complete the review of the current and last 4 years VAT, Corporation Tax and Stamp Duty payments, was nearly completed and the outstanding accounts will shortly be submitted to HMRC.

7.3 Ellora are still awaiting the final banking authority for Lloyds Bank. .

7.4 Jaz stated that, in the light of the current issues the Club with rising costs, she would be working closely with the management team to prepare a new Financial Forecast and budget for the next 5 years. Input from a wider selection of club members to also be sought to ensure, once any decisions are made and put before the members for approval, then they will be fully aware of the circumstances and the background to any proposals made. Input also welcome from members as to any new ideas for increasing revenue/reducing costs.

7.5 The Financial review will also include the financial implications related to any recommendations agreed and adopted, resulting from the General Secretary's operational review of current management and staffing levels.

8.0 Marketing/Open Day/Coaching

8.1 The new Club Coaching Course has now started (13th June and will continue for 6 weeks.

8.2 A much-improved website has been created and the content is now being maintained on an almost daily basis to ensure it is current and relevant.

9.0 AOB

9.1 The current WIFI sign-in for visitors is very unwieldy and appears to have an unnecessary initial request for input – only the person's name and e-mail address should be sufficient?

[RFW to contact the Club's IT consultant, Adam, to discuss possible changes to make life easier and to confirm the security and integrity of our WIFI.]

9.2 It was agreed that the green nets should still be used where the green remains "wet". A notice to be placed at the side of the green to once again re-emphasise when and how to place the mats on the green to protect the surface.

9.3 The next "Indoor" Open Day to be arranged for September 2022 – no later.

10.0 Date of Next Meeting

Wednesday 27th July 2022 at 9:30am

Roger Wyatt
General Secretary

Date: 22nd June 2022