

DESBOROUGH BOWLING CLUB

MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD ON WEDNESDAY 7th December 2022

PRESENT: John Bucknell (President and Chair)
Roger Wyatt (General Secretary)
Jasbir Notay (Treasurer)
Mark Essex
Bruce Adams
Mike Whittingham (Deputy President)
Brian Harris
Mark Peachey
John Davis
Fred Ashmore
Bob Forster
Angie Isaac

1.0 Welcome

1.1 The President welcomed all members, both those continuing to serve and those joining since being elected at the AGM on the 11th of November 2022 – *See list of new Committee Members attached.*

1.2 It was stressed that when sensitive matters are being discussed at the Committee then members should ensure that these always remain confidential.

1.3 The current elected Committee is comprised of 8 elected members and 5 Officers, a total of 13 of which only 2 are women. It was agreed unanimously that, to better reflect the make-up of the Club's membership (70men to 30 women), we should co-opt another woman onto the Committee. The person who narrowly missed out on the election was Marina Bignell and so it was agreed that she should be invited to join the Committee.

1.4 Apology for Absence

- Geoff Lofthouse
- Jennie Macleod

3.0 Reports from: -

3.1 Indoor Section

3.1.1 It was noted that there were still problems being experienced with cancellation of Friendly match fixtures. It was agreed therefore that where there were cancellations and/or vacant dates throughout the Winter that we would seek to arrange an internal bowls event for our members.

3.1.2 It was suggested that we hold a "plate" competition for those members who are knocked out in the first round of their competitions i.e., those with largest number of entries?

3.1.3 The Monday and Wednesday roll-ups have become even more popular. On Monday 5th December we introduced a second organised roll-up from 11:30am to 1:30pm. We had 43 members for the early session and 23 members for the later session – an excellent result.

DESBOROUGH BOWLING CLUB

3.2 Outdoor Section

3.2.1 The next outdoor season Finals date to be 15/16th September 2023 (to be confirmed) This will give a 2 week break between the Outdoor and Indoor seasons.

3.2.2 The irrigation system has been drained down for the winter.

3.2.3 The cost of coach hire has increased considerably however it was agreed that we wish to retain all our "long-distance" fixtures, including an "Away Day fixture" and would cover the cost of any coach required by a contribution from those members travelling together with any balance being paid by the club.

3.2.4 Generally the Club do pay travel expenses for away matches which are over an agreed number of miles. To date the Ladies have had a different system to the Men and one overall policy will now be developed and adopted for both.

3.2.5 It was confirmed that. now the Ladies have relinquished their own banking arrangements, they would adopt the policy of collecting green fees for matches and paying these to the Reception/ Office and then, for any expenses incurred, to reclaim costs, also through the Reception/Office. All to conform to the Club's overall accounting policies.

3.2.6 Confirming the outdoor Friendly fixtures for 2023 has proved to be difficult reportedly due to the apparent reticence of some smaller outdoor clubs to pay the DBC match fee of £8.00. It has therefore been suggested that we offer an alternative "menu" for post-match meals which would give a £6.00 option and a £4.00 option. This suggestion appears to have been well received.

Indoor and Outdoor Secretaries leave the meeting (if they were here that is)

4.0 Minutes of the last Management Meeting held on 11th November 2022

4.1 The minutes of the last meeting were approved on a proposal from Mark Essex, seconded by John Davis and duly signed by the Club President as being a true record of those meetings.

5.0 Matters Arising from the last Management Meetings held on 11th November 2022

5.1 None

6.0 General Secretary's Report

The following items are noted:

6.1 Generally

6.2 The current membership as of 30th November 2022 is estimated as: -

| Category | No of Members October 2021 | No of Members November 2022 | | Total | Variance (+/-) |
|--------------------|-------------------------------|--------------------------------|--------|-------|-------------------|
| | | Male | Female | | |
| Total Full Members | 109 | 82 | 32 | 114 | +5 |
| Total Outdoor Only | 14 | 7 | 4 | 11 | -3 |
| Total Indoor Only | 395 | 312 | 106 | 418 | +23 |
| Life | 10 | 7 | 1 | 8 | -2 |
| Social | 54 | 70 | 84 | 148 | +92 |
| Grand Total | 582 | 478 | 227 | 695 | +113 |

DESBOROUGH BOWLING CLUB

6.3 The new shirts, part of the approved Competition Club kit order, are now being used for National and County Competitions.

6.4 Requests have been received from members to play some of the future County League matches, i.e., TLV, Kennett and KLV in the new shirts. After a general discussion, it was suggested that, if we do decide to play future matches in the new kit, then this should be a planned process, whereby we would affect a total kit change in say, the year 2004. An exercise to be carried out to assess the financial cost of any change.

6.5 The new honours' boards have been completed and have now been mounted in display cases in the Indoor Bowling area. It was suggested that we should have a title banner, "Indoors" and "Outdoors" over the relevant sections to clearly identify which they are.

6.6 A review of the Club's Constitution, Rules, and The Deed of Trust, including Trustees duties and obligations relating to the new club operations, has been completed and the recommendations for changes to the Club Constitution were approved at the AGM on the 11th of November 2022.

6.7 The proposal to change the membership of the Board of Trustees was agreed unanimously at the AGM.

6.8 The Open Day was held on Saturday, 24th September with 50 attendees, subsequently signed up 19 new playing members.

6.9 Since the last meeting, we have recorded profits of £969 from social events, Bingo raised £281 and Race Night £688. Future events scheduled include Christmas songs and Carols and a New Years Eve Party (this event is not well supported at present, and we will decide on Friday next 9th December as to whether this event is viable. Diamond Dolly Parton is scheduled for 11th February.

6.10 Christmas lunches are scheduled for two days, Wednesday December 21st and Thursday 22nd December.

6.11 It was noted with some concern that members were bringing their own drinks and catering for consumption at the club. This is only allowed with express permission as the rule is: -

Rule 5

"Members and Visitors must not bring food or drink, including alcoholic drink, onto the Club's premises with the intention of consumption on the premises. An exception shall be made on those occasions when catering and/or bar facilities are not available"

If catering is required, then the caterer should be approached and given the opportunity to meet any requirements members may have.

The general Secretary to write to all members to remind them as to the Club's rules regarding the above.

6.12 New advertising banners have now been fitted to the neighbor's fence in Stafferton Link Road and to the external West elevation of the bowls rink.

6.13 The FIFA World Cup matches have been shown on the big screen and this has attracted on average 25/ 30 members each time.

DESBOROUGH BOWLING CLUB

7.0 Financial

7.1 It was agreed that the budget set for 2022/23 was “challenging”, particularly in relation to meeting the sales targets. A review of the operational costs is ongoing to ensure we achieve value for money for essential services.

7.2 The recruitment of the Commercial Manager and the second Receptionist has started with initial advertising via existing membership and through the Club’s Facebook account. To date we have received limited response and we will now advertise externally. The Maidenhead Advertiser team to be approached.

7.3 A further review of the justification and timing of any Commercial Manager appointment to be carried out before any further recruitment initiatives. The ongoing situation of our current Club Bar Steward is still to be confirmed for next year.

8.0 Treasurer’s Report

8.1 The Treasurer presented the September accounts. Sales are £3.5k down on budget, which is driven by Lettings being down on budget. Bar sales and events are trading well ahead of budget. Lettings are down however there are savings due to non-recruitment of a Commercial Manager. From October onwards we have budgeted to make profit each month. If sales do not come in, then there is a risk to this.

8.2 The Club’s accounts for 2019/20 have been submitted to HMRC and we are still awaiting their response. Once this is received we shall then be able to calculate any roll-over relief on losses accrued in previous years and finalize and submit the 2021/22 accounts.

9.0 AOB

9.1 The FIFA World Cup Sweepstakes were fully sold out. The Football evenings continue.

9.2 The Club Competition Trophies have now been sent to the engraver for updating.

9.3 It is reported that Jo Lawrie will not be managing the Royal Shield Ladies fixtures next year. A volunteer is required to take over this role for next year.

9.4 It was noted that whilst the Fire Alarm is tested by ADT, we have not held a full fire evacuation exercise since moving to Green Lane. A Fire Evacuation to be carried out as soon as possible and then to be held monthly - RW to arrange.

9.5 It was agreed that 12-month Indoor Membership does **NOT** entitle members to Full Member status. To be classed as a Full Member you must be both an Outdoor and Indoor member.

9.6 It was noted that the raffle was not being organised after matches. This results in a loss of income and therefore we should ensure someone is designated as “Raffle Organiser” for every home match. We should also consider other forms of raffle.

DESBOROUGH BOWLING CLUB

10.0 Dates of Next Meetings (all start at 10:00am)

Wednesdays

18th Jan 2023

22nd Feb 22nd March

26th April 24th May

28th June 26th July

23rd Aug 27th Sept

25th Oct 22nd Nov

20th Dec

Roger Wyatt
General Secretary

Date: 7th December 2022

DESBOROUGH BOWLING CLUB

MANAGEMENT COMMITTEE 2022/23

John Bucknell (*Chair*)

Roger Wyatt (*General Secretary*)

Jasbir Notay (*Treasurer*)

Mike Whittingham (*Deputy President*)

Bruce Adams

Brian Harris (*Social Chairman*)

Mark Essex

Fred Ashmore

Bob Forster

John Davis

Angie Isaac

Jim Macpherson

Mark Peachey (*Club Manager*)