

DESBOROUGH BOWLING CLUB

Travel Expense Policy

- Following the latest gov.uk advisory rates, if we assume the car has an engine size of 2L or more, then the recommended rate is 23.4pence per mile.
- We propose we use the higher figure and round up to **25p/mile**.
- The rate of 25p/mile to be applied to both friendly and competitive county/national TEAM competition matches.
- **The rate to be applied for both indoor and outdoor matches where the round trip is greater than 40 miles.**
- The club shall provide the captain/manager of the team with cash using the following calculation: 25p/mile x total distance x the number of cars needed to fulfil the fixture (the club assumes 4 players in each car)
- This formula is used to calculate the total cost. Example a match involving 16 players requires 4 cars with 4 people including the driver in each car.
If the total distance from the **club** to the venue and back is 100miles then in this case the club will pay-out a total of 100 miles x £0.25 x 4 = £100.
- It is the captain/manager's responsibility to award each driver remuneration based on the number of people in the car, using the above example each person in the car is worth £100/16 players = £6.25. If driver 1 has only him/herself plus one passenger then he/she receives £12.50, if driver 2 has 4 people including him/herself they are given £25. If no playing passengers, the driver only receives his own amount of £6.25.
- The total pot is therefore allocated to the drivers, regardless of the number of cars used. The greater the number of passengers in any car the greater the payment received.
- If the total round trip is less than 40 miles, the driver receives nothing. Once the trip reaches 40 miles or more the club agrees to re-imburse the drivers for the total mileage.
- Mileage calculated using AA route planner and is the round trip from club to club.
- Re-imburement to be the same for both men and ladies matches and only applies to players not supporters.
- For total round trips of less than 40 miles it is assumed that the previous arrangement, whereby passengers voluntarily offer a financial contribution towards the fuel costs, is continued.