

# DESBOROUGH BOWLING CLUB

## MANAGEMENT COMMITTEE

### MINUTES OF MEETING HELD ON WEDNESDAY 25<sup>th</sup> OCTOBER 2023

#### PRESENT:

John Bucknell (President and Chair)  
Roger Wyatt (General Secretary)  
Bruce Adams  
Brian Harris  
John Davis  
Bob Forster  
Angie Isaac  
Fred Ashmore  
Mark Peachey (Club Manager)  
Mark Essex  
Marina Bignell  
Debbie Stavrou  
Jim Macpherson

#### **1.0 Welcome**

1.1 The President welcomed all members.

#### **2.0 Apologies for Absence**

- Mike Whittingham
- Geoff Lofthouse
- Jennie Macleod
- Jasbir Notay

#### **3.0 Reports from: -**

##### **A. Indoor Section**

- 3.1 The fixture calendar for the 23-24 season is now complete.  
There are: 26 Home matches, 8 Away matches and 11 GOLs.  
The fixtures are still being reviewed to identify any potential problems.
- 3.2 The Indoor membership (12-month Indoor Membership) is now at 112 members.
- 3.3 The new Coaching Sessions are taking place on Saturday mornings (9:00 to 10:30am) – More members please to help with the sessions would be most welcome.
- 3.4 Organised roll-ups are being held Monday's and Wednesdays. Currently the Wednesday session has attracted 54 members.
- 3.5 The indoor Leagues are well supported and the issues surrounding the Ladies League have now been resolved.
- 3.6 In the National Competitions we are now out of Top Club and the Denny however are still competing in the Yetton and the Egham trophies.

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## **B. Outdoor Section**

3.7 The Outdoor rinks were closed on the 18<sup>th</sup> of September.

3.8 The Outdoor Annual General Meeting took place on 15<sup>th</sup> October with 23 attendees.

## **4.0 Minutes of the last Management Meeting held on 27<sup>th</sup> September 2023**

4.1 The minutes of the last meeting were approved on a proposal from John Davis, seconded by Bruce Adams and duly signed by the Club President as being a true record of those meetings.

## **5.0 Matters Arising from the last Management Meeting held on 27<sup>th</sup> September 2023**

## **6.0 General Secretary's Report**

### **A) GENERALLY**

1) A new 12-month contract has now been locked in with British Gas (for electricity) on the following terms: -

**Term:** 12 Months as from December 2023

**Unit Rate:** 25.25p (current rate .98p) an annual increase of £9,101.36 (31.84%)

**N.B.** Since entering a contract with BG, prices have significantly increased off the back of the ongoing issue in the Middle East. In the past week alone, they have increased by 10% so I suspect if we were looking at prices now, they would be circa 3pence /kWh higher than when we signed.

2) As a follow-up to the Open Day, held on the 23<sup>rd</sup> of September we have completed two weeks of a 6-week Coaching Course, which started on Saturday, 14<sup>th</sup> October and will finish on Saturday 25<sup>th</sup> November. Each coaching session will start at 9:00am and finish at 10:30am. N.B. There may be some variations of timing due to national/County competitions. (Denny, Top Club etc.)

3) We have 22 attendees on the coaching course, and we now need members to volunteer to assist at the sessions. A minimum of 10 members per week please.

4) Indoor Club handbooks have been produced and are available at Reception.

5) We are now receiving subscriptions for 2023/24 (due October 1<sup>st</sup>).

6) Members are reminded that if they pay by Standing Order then they need to change the SO to reflect the new subscription charges for 2023/24. New bank Standing Order Forms are available at Reception, if required.

7) Financially we are on budget - A copy of the August 23 Accounts is attached.

8) Investigations ongoing re potential installation of solar panels.

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- 9) The **FULL MEMBERS ANNUAL GENERAL MEETING** is scheduled for **FRIDAY 10th NOVEMBER STARTING AT 7:00pm** Notice and papers have been issued to all Full, and Life members and relevant notices are displayed on the club's notice board.
- 10) we are planning to carry out a Fire Risk Assessment. This together with a review of the Fire Evacuation Plan will be completed over the next 4 weeks. 5 Fire Wardens have already received training in Fire Evacuation Procedures, with further members to be similarly trained.

## **7.0 Treasurer's Report**

### **7.1 Monthly Accounts**

- 7.1.1 A copy of the August dashboard and Profit & Loss sheets was tabled, and it was noted that revenue was down by £4.8k against budget.
- 7.1.2 With the Club's tax position now being agreed with HMRC and VAT it was agreed that we will arrange to transfer some of our funds, held at Lloyds to a more beneficial savings account at a different bank The market to be reviewed to recommend a suitable bank/building society.

### **8.0 Social Update**

- 8.1 Over the last month we have had 2 events, Bingo, with profits recorded at £366 and £332 respectively.
- 8.2 We continue to advertise the forthcoming events, Bingo and Quiz Night and Race Night.
- 8.3 The ninth 200 Club Draw took place on the 3<sup>rd</sup> of October with Barry Taylor winning the top prize of £50.00. The next draw will be on the 7<sup>th</sup> of November.
- 8.4 Andre Davis will again hold his disco later in the year.
- 8.5 The new "cash" raffles to be introduced after all friendly matches.

### **9.0 AOB**

- 9.1 It was agreed that where the rink sessions were limited to 1 hour then the rink fee charged would be reduced from £4.00 to £3.00. This refers to certain sessions only shown on BowLR where it is not possible to have a 2-hour session. The Till has now been amended accordingly to allow for this change. It is not intended that the overall charge of £4.00 for up to 2 hours should be changed in any way.
- 9.2 It was agreed that we would progress the fitting of the display area in the wall bay adjacent to the History Wall. Creative Signs to be invited to attend a meeting at the Club to discuss our requirements and then to submit design proposals for this area using our existing photographs, bannerettes etc.
- 9.3 The question of providing handheld credit card machines for use outdoors in the Summer was again raised. This has been investigated previously and the options available via our EPOS software are expensive. An alternative system can be purchased with payments linked to our bank however this would not then form part of our overall accounting process. A further review could be undertaken if it was considered that the benefits would outweigh the costs.
- 9.4 The question of leasing car park spaces was again discussed.

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9.5 It was suggested that we could earn additional revenue by promoting advertising boards situated in the main bowling rink area. Areas above the new Honors Boards were suggested as being a suitable location. Do we want them, how do we approach sponsors and the likely revenue p.a.?

9.6 Member volunteers were requested to carry out locking-up duties during the week. Thank you to Bob Forster, Mark Essex and Bruce Adams who all volunteered to be included in future schedules.

## **10.0 Date of Next Meeting (start 10:00am)**

Wednesday 22<sup>nd</sup> November 2023

Roger Wyatt  
General Secretary  
27<sup>th</sup> October 2023